



**BRITISH COLUMBIA TRAPSHOOTING ASSOCIATION**

**2020 ANNUAL GENERAL MEETING AGENDA**

**September 5<sup>th</sup>, 2020 – NOTSC**

1. CALL TO ORDER
2. ROLL CALL – OFFICERS & DELEGATES
3. DISTINGUISHED GUESTS
4. ADOPT AGENDA
5. MINUTES – BI-ANNUAL MEETING AUG 31<sup>st</sup>, 2019
6. BUSINESS ARISING
7. PRESIDENT’S REPORT
8. TREASURER’S REPORT
9. ELECTION OF OFFICERS
10. OLD BUSINESS
11. NEW BUSINESS
  - PITA FALL CLASSIC
  - NEXT YEAR’S PROVINCIAL
  - LOCATION OF BI-ANNUAL MEETINGS
12. ZONE REPORTS
13. GOOD & BETTERMENT OF THE SPORT
14. ALL OTHER BUSINESS
15. ADJOURN

NEXT MEETING: AGM AT VGC

**2020 BCTA AGM Meeting Minutes**  
**Sat, September 5<sup>th</sup>, 2020**  
**North Okanagan Trap & Skeet Club (NOTSC)**  
**Vernon, BC**

04:05 pm meeting called to order by Mike Ramsay.

**Distinguished Guests**

Dave Wade – Past President  
Gord Fowler – Past President

**Roll call of Officers**

Mike Ramsay – President  
Jerry Broten – Vice-President  
Marshall Wirawan – Secretary/Treasurer

**Roll all of Members**

Bulkley Valley – Nil  
Campbell River – Nil  
Central Okanagan – Pat Bare  
Courtenay – Dave Wade  
Cowichan – Nil  
Kamloops – Nil  
KWA – Nil  
Langley – Nil  
Mission – Bill Roseboom  
N Peace – Nil  
Nanaimo – Robert Maltby  
N Okanagan – Bob Coleman  
Pitt – Jaime White  
Prince George – Nil  
Ridgedale – Bob White  
S Okanagan – Nil  
Rangers – Nil  
Vancouver – Jason Trefanenko  
Victoria – Nil

Quorum established.

**Minutes From Last Meeting**

Minutes from the Bi-Annual Meeting at NOTSC, August 31<sup>st</sup>, 2019. Minutes has been posted on the BCTA website. Mike Ramsay asked the floor if everyone in attendance would like him to read the minutes or to just accept them as read. Everyone agreed that the reading of the minutes was not required. Bob

Coleman motioned to accept the minutes as read with no amendments. Seconded by Bob White. All in favour, nil opposed, carried.

### **Special Resolution – BCTA Bylaw Changes**

- Notice for Special Resolution sent to all member clubs.
- Proposed Bylaw changes read by Marshall Wirawan (see attached).
- Bob White motioned to accept the Bylaw changes as read. Seconded by Bob Coleman. All in favour, none opposed, carried.

### **President's Report**

by Mike Ramsay

- Mike has been working with PITA to consider equality for Canadians.
- Mike reached an agreement with the PITA to allow Canadian shooters to pay majority of the fees in the 2020 Fall Classic in Canadian and for the PITA option to be optional.
- PITA would like to see 75 Canadian shooters to participate in the Fall Classic.
- BCTA would like to demonstrate that Canadians will participate if it is not cost-prohibitive due to the USD exchange rate.
- 2014 – 42 Canadian shooters at the Grand. 2019 – 16 Canadian shooters at the Grand.

### **Treasurer's Report**

by Marshall Wirawan

- The FY2019 profit and loss financial reports and the 2019 BCTA Provincial financials have been posted on the BCTA website and accessible for everyone to review.
- FY2020 has been difficult for the BCTA and all member clubs due to the COVID-19 pandemic.
- Multiple shoots were cancelled this year resulting in a loss of revenue for the BCTA.
- In FY2019, the BCTA made \$2,300 in profit. An improvement from \$700 profit in FY2018.
- For FY2020, revenue from the BCTA target fees will drop significantly due to the shoot cancellations this year. Marshall is predicting that in FY2020, the BCTA will close the fiscal year with a \$3,000 to \$5,000 loss, depending on the BCTA target fee revenue for the remainder of FY2020. The BCTA has \$13,000 in the bank as of September 2020 so the Association is able to absorb the loss as long as the pandemic does not repeat itself in 2021.

Robert Maltby proposes that the Treasurer's report be accepted, seconded by Dave Wade, all in favour, none opposed. Treasurer's report is accepted.

### **ELECTION OF OFFICERS**

By Mike Ramsay

Marshall Wirawan nominated Mike Ramsay for the position of President, nomination accepted by Mike Ramsay. No other nomination from the floor. Mike Ramsay was elected as President by acclamation.

Bob White nominated Jerry Broten for the position of Vice-President, however, Jerry declined the nomination. Dave Wade nominated Dom Stevens for the position of Vice-President, nomination accepted by Dom. No other nomination from the floor for Vice-President. Dom Stevens was elected as Vice-President by acclamation.

Bob White nominated Marshall Wirawan for the position of Secretary-Treasurer, nomination accepted by Marshall. No other nominations from the floor for Secretary/Treasurer. Marshall Wirawan was elected as Secretary/Treasurer by acclamation.

Jerry Broten nominated Bobwhite for the position of BC handicapper, nomination accepted by Bob. No other nominations from the floor for the BC handicapper. Bob White was elected as the BC Handicapper by acclamation.

### **OLD BUSINESS**

Nil

### **NEW BUSINESS**

PITA Fall Classic

- Mike is asking the membership's support to promote the PITA Fall classic to pave way for the possibility of a satellite Grand venue in BC.

Next Year's BCTA Provincial Date

- The BCTA has received comments from the shooters that the Provincials are being held too early in the year.
- Since the PITA has cancelled the Grand for 2020, the BCTA is now in position to move the Provincials to a later date should the membership chooses to do so.
- Mike Ramsay asked the floor to comment on whether the Provincials should be moved to a later date.
- The membership suggested the August long weekend.
- VGC normally holds the ATA Provincial on the August long weekend but that can be moved.
- When the Provincial was moved to a later date last time, it did not produce the desired results. However, the current May long weekend date is too early. The shooters from Northern BC are still blanketed with snow and weather is unpredictable in May. New shooters do not have a chance to get enough practice prior to shooting in the Provincial.
- Bob Coleman proposes a motion to move the BCTA Provincial to the August long weekend. Seconded by Jason Trefanenko. All in favour, none opposed, carried.
- The BCTA Provincial will be held on the August long weekend going forward.

Bi-Annual Meeting

- Bi-Annual meeting will be held online or through phone conference going forward.
- No opposition from the floor.

### **Business Arising**

PITA Executives

- The PITA is looking for a Canadian representative to join the PITA Executives.
- The BCTA will put forward Bob White to the PITA.

## **Good and Betterment of the Sport**

### Approaching the Universities' Shooting Clubs

- Marshall has approached the UBC's AMS Shooting Club to gauge their interest in participating in PITA shoots.
- The BCTA has invited 2 of their Executives to try out a singles event at the next VGC shoot. The BCTA will cover their shoot fees and ammunition for the 1 event.
- Marshall is hoping to start a friendly competition among the 3 different shooting clubs in BC universities: UBC, UVic and BCIT.
- Marshall is hoping that each school can form a squad of 5 and compete during the summer in regular PITA shoots. And at the Provincial, they will compete again and the winning school will receive a prize from the BCTA.

The floor thanks Jerry Broten for his dedication and hard work as BCTA Vice-President. Thank you, Jerry.

Bob White motioned that the meeting is adjourned. Seconded by Jaime White. All in favour. Meeting adjourned at 04:54pm.

Next meeting – Bi-Annual Meeting – January/February 2021, online/phone conference.

**NOTICE OF ANNUAL GENERAL MEETING  
AND NOTICE OF SPECIAL RESOLUTION**

**BRITISH COLUMBIA TRAPSHOOTING ASSOCIATION**

TO: THE MEMBERS OF BRITISH COLUMBIA TRAPSHOOTING ASSOCIATION (the “Society”)

NOTICE IS HEREBY GIVEN, pursuant to the *Society Act* of British Columbia (the “Act”) and the Bylaws of the Society, that the 2020 Annual General Meeting of the Society will be held on Saturday, September 5th, at 5 PM, for the following purposes:

1. Receive the Minutes of the Bi-Annual meeting held in Vernon in August 2019
2. Treasurer’s Report on Financial Statements for 2019 Fiscal Year
3. Election of Board Members for the coming year 2020-2021
4. To consider, and if thought fit, to pass the following resolution as special resolution requiring the approval of a majority of not less than two thirds of the votes of those members of the Society who are entitled to do so and who vote in person at the meeting, to alter the purposes of the Society:

**BE IT RESOLVED, AS A SPECIAL RESOLUTION of the Society pursuant to Section 20(1) of the *Society Act* (British Columbia), that the BYLAWS OF THE SOCIETY DATED FOR REFERENCE October 17, 2009 be repealed and replaced with the bylaws as attached dated for reference September 5<sup>th</sup>, 2020.**

5. To transact such further or other business as may properly come before the meeting or any adjournment thereof.

DATED the 18<sup>th</sup> of August, 2020.

BY ORDER OF THE BOARD OF DIRECTORS

*Marshall Wirawan*

---

Secretary-Treasurer



## **BY-LAWS OF THE BRITISH COLUMBIA TRAPSHOOTING ASSOCIATION**

### **MEMBERS**

1. The members of the Association are the clubs subscribing to the Constitution and By-laws and shall include any regularly organized gun club with the Province of British Columbia which has been accepted for membership.
2. Subject to approval of the Board of Directors, all regularly organized gun clubs within the Province of British Columbia through their appointed delegates may become members of the Association by making written application to the Board of Directors and paying an annual subscription to be determined by the Board at the annual general meeting.
3. Any regularly organized gun club within the Province of British Columbia that has not paid the annual subscription fourteen (14) clear days prior to the annual meeting shall be deprived of all voting rights and privileges.
4. All applications for membership shall be submitted to the Board of Directors and upon approval by the Board, the applicant shall become a member of the Association.
5. A member shall be deemed to be in good standing when he has paid his current annual subscription fee.
6. a) Members may resign by a resignation in writing which shall be effective upon acceptance thereof by the Board of Directors.  
b) In case of resignation, a member shall remain liable for payment of any assignment or other sum levied or which became payable by him to the Association prior to the acceptance of his resignation.

- c) Upon the failure of any member to pay annual membership fee, any subscription, or indebtedness due to the Association, the directors may cause the name of “such member to be removed from the register of members, but such member may be re-admitted to the membership by the directors upon such evidence as they may consider satisfactory.
7. Any member infringing the Constitution or any regulations of the Association or being guilty of conduct which is the opinion of the Board of Directors is detrimental to the character of interests of the Association or which would endanger the welfare, good name or good order of the Association shall be liable to suspension or expulsion by resolution passed by a two-third (2/3) majority of the Directors and Officers present at any meeting of the Board of Directors held to deal with the matter.

### GENERAL MEETINGS

- ~~8. The annual general meeting shall be held during the Provincial Championship Shoot at a place within the Province of British Columbia and on a day to be fixed by the Board of Directors, and fourteen (14) days notice of such meeting or of any special meeting shall be mailed, or handed to all members by the Secretary-treasurer.~~
8. The annual general meeting shall be held during the Provincial Championship Shoot at a place within the Province of British Columbia and on a day to be fixed by the Board of Directors, and fourteen (14) days notice of such meeting or of any special meeting shall be mailed, emailed or handed to all members by the Secretary-treasurer.
9. Other meetings of the members, whether general or special, may be convened at the option of the President, or when requested by 10% or more member clubs of the Association, for any time and, at any place within the Province of British Columbia.
10. All the member clubs in good standing and present by representation shall form a quorum at the annual meeting or any adjournment thereof. In the event that all the member clubs are not present by representation at the hour given in the notice of the meeting, the meeting shall be adjourned for fifteen (15) minutes and at the expiration of the said fifteen (15) minutes those representatives present providing they represent not less than four (4) member clubs in number shall constitute a quorum.

11. Each member club in good standing shall be entitled to one (1) vote on each question arising at any meeting of the Association. There will be no proxy votes.
12. At all meetings of the Association, all questions shall be decided by a majority of votes. Except as provided in paragraph 17 hereof, all votes shall be by a show of hands unless a poll be demanded. In the case of any equality of votes, either by a show of hands or on a poll, the Chairman will then be entitled to a vote to break the tie. Any poll demanded on any question shall be taken either forthwith or at a later time or date as the Chairman of the meeting shall direct.
13. The President, or failing him, the Vice-President shall act as Chairman at all meetings of the Association. In the absence of both of these the meeting shall elect a chairman from among the members.
14. Any resolution or amendment to any resolution proposed shall, at the request of the Chairman, be put in writing by the proposer.

#### **BOARD OF DIRECTORS**

15. The Officers of the Association shall consist of a President, Vice-President and Secretary-Treasurer, all of whom shall be directors of the Association.
16. The Board of Directors to be made up of one voting delegate from each member club who has been appointed as its duly authorized representative, the four zone Representatives and the President, Vice-President and Secretary-Treasurer of the Association. The Directors shall have and exercise all the powers of the Association as fully and completely as the Association could in general meeting subject always, however, to the provisions of the "Societies Act".
17. Nominations to fill the offices of President, Vice-President and Secretary-Treasurer may be made from the floor at the annual general meeting but voting to fill such offices shall be by secret ballot. The term of office of the President, Vice-President, Secretary-Treasurer and directors shall be for the term of one (1) year. It shall not be necessary for the offices of President, Vice-President or Secretary-Treasurer to be filled by a person who is a duly appointed representative of a member club. The President, Vice-President and Secretary-

Treasurer shall take office immediately following their election at each annual general meeting along with the Board of Directors.

**18.** The Province shall consist of four zones, viz:

- (a) Vancouver Island Zone.
- (b) Lower Mainland Zone.
- (c) Okanagan Zone.
- (d) Northern British Columbia Zone.

**19.** ~~The four Zone Representatives/Directors shall be elected to their positions by the member clubs within that Zone. They shall be elected for a term of three (3) years. The elections to take place, within a one month period, two months prior to the annual general meeting in the year the terms are due.~~

**20.** Any member of the Board of Directors may be removed from his office by a Special Resolution of the Club.

**21.** Any casual vacancy occurring in the Board of Directors may be filled by the Board of Directors, but any member so elected shall act only until the next annual general meeting of the Association.

**22.** The President, Vice-President or Secretary-Treasurer of the Association may not be a paid member of any gun club associated with the Association.

**23.** With the exception of the Secretary-Treasurer, no one holding office in the Association shall receive any remuneration from the Association for services rendered as a member of the Board of Directors or in any other capacity provided that the expenses for travelling and accommodation when duly appointed to represent and attend at a registered shoot or a meeting in the interest of the Association or in the direct operation of the Provincial Championship Shoot may be paid at the discretion of the Board of Directors.

**24.** The Secretary-Treasurer shall be the signing officer of the Association for all monies to be disbursed but the President's signature shall be on record with the bank as an alternative signature for emergency use only.

**25.** The Board of Directors shall have full powers of managing the business of the Association, and may delegate any of their powers or duties to sub-committees. The officers of the

Association shall have save such powers and duties as may be delegated to them by the Board of Directors.

- 26.** The Board of Directors may adopt a seal which shall be the common seal of the Association.
- 27.** The Board of Directors shall meet at such time and place as may be agreed upon.
- 28.** The Board of Directors shall cause minutes to be kept in the books provided for that purpose, consisting of:
  - (a) All the names of all members present at each meeting of the Board of Directors.
  - (b) All resolutions and proceedings of all meetings of the Association and the Board of Directors.
- 29.** The President shall be ex-officio member of all committees and shall preside, preserve order and enforce the rules of the Association and perform such other duties as may properly devolve upon his office. The President shall only be entitled to vote as a committee member in case of a tie vote and then shall cast the deciding vote.
- 30.** In the absence of the President, the Vice-President shall perform his duties.
- 31.** The offices of Secretary-Treasurer shall be consolidated into one position and the duty of such officer shall be to collect all monies due the Association, keep in detail an accurate account thereof, keep the records of the Association, send out such notices as are required, conduct correspondence and perform other such duties as may be assigned to him. He shall also have charge of the funds of the Association and shall payout the Association's money and keep an accurate account thereof, making a full and detailed report of same at each annual meeting, retaining in his office a copy of all correspondence which he shall deliver to his duly elected successor.

He shall pass on all applications made to the Pacific International Trapshooting Association for registered shoots within the Province of British Columbia and, when granted by him, forward the application to the Pacific International Trapshooting Association, thereby complying with the regulations of that body. He shall keep records of all registered targets shot in the Province of British Columbia.

## ANNUAL TOURNAMENT

~~32. An annual Provincial tournament shall be held under the direction and supervision of the Association before the end of July of each and every year, to decide various championships of the trapshooting sport within the Province of British Columbia. The said annual tournament shall provide a shooting program to decide the aforesaid championships and shall include the following events:~~

- ~~a) Provincial Champion, Runner-up, Classes AA-A-B-C-D, Lady, Veteran, Senior, Elder, Junior and Sub-Junior on 200 – 16 yard singles targets.~~
- ~~b) Provincial Champion, Runner-up, Lady, Veteran, Senior, Elder, Junior and Sub-Junior on 100 handicap targets.~~
- ~~c) Provincial Champion, Runner-up, Classes AA-A-B-C-D, Lady, Veteran, Senior, Elder, Junior and Sub-Junior on 100 – doubles targets. (50 pairs)~~
- ~~d) Provincial High All Around Champion on 400 targets. (200 singles, 100 handicap and 50 pairs of doubles targets.)~~

32. An annual Provincial tournament shall be held under the direction and supervision of the Association every year, to decide various championships of the trapshooting sport within the Province of British Columbia. The said annual tournament shall provide a shooting program to decide the aforesaid championships and shall include the following events:

- a) Provincial Champion, Runner-up, Classes AA-A-B-C-D, Lady, Veteran, Senior, Elder, and Junior and on 200 – 16 yard singles targets.
- b) Provincial Champion, Runner-up, Lady, Veteran, Senior, Elder, Junior on 100 handicap targets.
- c) Provincial Champion, Runner-up, Classes AA-A-B-C-D, Lady, Veteran, Senior, Elder, Junior on 100 – doubles targets. (50 pairs)
- d) Provincial High All Around Champion on 400 targets. (200 singles, 100 handicap and 50 pairs of doubles targets.)

## PROVINCIAL SHOOT

33. The Provincial Shoot shall be allocated each year by the Board of Directors of the Association within ninety (90) days after the annual general meeting of the Association and such

allocation shall be made with the purpose and intention of benefiting the trapshooting in general.

33. The Provincial Shoot shall be allocated each year by the Board of Directors of the Association within one hundred eighty (180) days after the annual general meeting of the Association and such allocation shall be made with the purpose and intention of benefiting the trapshooting in general.

34. Providing correct and adequate facilities are available, the Provincial Championships are to be held in each of the four zones once every five (5) years.

34. Providing correct and adequate facilities are available, the Provincial Championships are to be held at a venue chosen by the Board of Directors.

35. The Association Executive will be responsible for and will operate the Provincial shoot for year to year. The Club providing the facilities will be paid a target fee for the use of the said facilities and must sign an agreement as set forth by the Association.

36. At the Provincial shoot, the Association will provide all added monies, trophies and cash, and will be responsible for publicity and shall print and distribute programs.

37. All member clubs holding registered shoots within the Province shall make application for the same to the Secretary-Treasurer of the Association and collect from all contestants an amount per target to be determined in committee at the BCTA Annual General Meeting for the Association and an additional amount per day to be determined by the P.I.T.A. Board of Directors.

### FUNDS

38. The funds of the Association shall be held in a Chartered Bank or BC Credit Union in Canada of the Secretary-Treasurer's choice. Accounting procedures shall be consistent with common accounting practices while conforming to the rules and regulations of the Board of Directors, the financial institution, and the Societies Act.

39. In order to carry out the purposes of the Society the Directors may, on behalf of and in the name of the Society, raise or secure the payment or repayment of money in such manner as they decide and in particular but without limiting the generality of the foregoing, by the issue of debentures.

40. No debentures shall be issued without the sanction or a special resolution.

#### AUDIT

~~41. At least once a year the accounts of the Association shall be examined and the correctness thereof as ascertained by an auditor or auditors who shall be appointed by the Association. The auditor or auditors shall make a report to the members on the accounts examined by them, and on every balance sheet laid before the Association in general meeting and shall be opened to inspection by any member.~~

41. At the AGM, the membership in attendance may request, by a majority vote of those in attendance, the accounts of the Association to be examined and the correctness thereof ascertained by an auditor or auditors who shall be appointed by the Association. The auditor or auditors shall make a report to the members on the accounts examined by them, and on every balance sheet laid before the Association in general meeting and shall be opened to inspection by any member.

#### SEAL

42. The seal of the Association shall not be affixed to any instrument except by authority of a resolution of the Board of Directors and any two of the President, Vice-President and Secretary-Treasurer shall sign every such instrument to which the seal of the Association is affixed in their presence. The seal of the Association shall be kept in the custody of the Board of Directors or such other person as the Board of Directors may appoint.

#### MICELLANEOUS

43. Except as stated in paragraph 17, any individual working in a position representing a BCTA area of interest or position to be yet created by the Board shall be elected to a three (3) year term. These positions shall be filled, by election, at the annual general meeting. They shall not be Directors of the BCTA.

~~44. The fiscal year of the Association shall end on the last day of December in each and every year and the books of the Association shall be verified by a Notice to Reader drafted by a Certified General Accountant of the secretary/treasurer's choice and shall be ready for the annual general meeting.~~

44. The fiscal year of the Association shall end on the last day of October in each and every year and the books of the Association shall be reviewed by the Executive and the membership online at BCTA.com. In the event of any discrepancies or inconsistencies that cannot be resolved to the satisfaction of the Executive of the BCTA, a certified general accountant will be engaged to review / report and shall be ready for the annual general meeting. The rules governing this Association and all tournaments held within the Province of British Columbia shall be those as from time to time formed by the Pacific International Trapshooting Association.

45. Any member who shall cause any damage or injury to the property of the Association or cause any financial loss to the Association shall forthwith make good such damage or loss upon demand of the Board of Directors.

46. No person other than a director of the Association shall be allowed to use the Association stationery for soliciting subscribers for any object or for soliciting or for canvassing for business.

#### **ALTERATION OF BY-LAWS**

47. These by-laws shall not be amended, altered or added to except by a special resolution of the Association. For all purposes of the Association, "Special Resolution" shall mean a resolution passed by a majority of such members entitled to vote as are present in person at a general meeting of which notice specifying the intention to propose the resolution as a special resolution has been given, such majority being three-quarters (3/4).

#### **INTERPRETATION**

48. In these by-laws the following words and expressions shall have the several meanings hereby assigned to them unless there is something in the subject matter or context repugnant thereto:

**"Association"** shall mean the British Columbia Trapshooting Association.

**"Board of Directors"** shall mean the Board of Directors for the time being of the Association, or a quorum thereto acting at a meeting of the Board of Directors as the context may require.

**"Month"** shall mean a calendar month.

**“Year”** shall mean a calendar year.

The word importing the singular member or the masculine gender shall include the plural number or the feminine gender, as the case may be vice versa and references to persons shall include firms, clubs and corporations.

**“Members in good standing”** shall mean a member club which is not in arrears with any subscription and in addition shall have paid to the Association all dues due by it to the Association as at the last day of the previous month.

DATED the 5<sup>th</sup> day of SEPTEMBER, 2020.

NAME OF SOCIETY

BRITISH COLUMBIA TRAPSHOOTING  
ASSOCIATION

NAME, ADDRESS AND OCCUPATION OF

ACCREDITED REPRESENTATIVE

MARSHALL WIRAWAN  
10583 159A ST, SURREY, BC V4N3J4  
BCTA SECRETARY/TREASURER